

**CONTRACT AWARD NOTICE**

<b>TITLE:</b>	<b>PERSONAL PROTECTIVE EQUIPMENT KITS</b>	
<b>CONTRACT NUMBER:</b>	<b>RFB-WC-23016</b>	(PREVIOUS RFB-WC-20380)
<b>CONTRACT PERIOD:</b>	MARCH 8, 2023 THROUGH MARCH 7, 2024	
<b>DATE OF ISSUE:</b>	March 8, 2023	
<b>COUNTY DEPARTMENTS:</b>	OFFICE OF EMERGENCY SERVICES	
<b>SPECIFICATION REFERENCE:</b>	As Incorporated In The Invitation for Bids	
<b>CONTRACTOR INFORMATION:</b>	<b>VC #734140</b> <b>TAVA PRODUCTS, LLC</b> 687 Lofstrand Lane Unit A Rockville, MD 20854 CONTACT: AMIR TAVAKOLIAN 202-237-8282 <a href="mailto:AMIR@TAVAPRODUCTS.COM">AMIR@TAVAPRODUCTS.COM</a>	
	<b>TERMS: NET 30</b> <b>DELIVERY 30 DAYS</b> <b>FOB: DESTINATION</b>	

**Address Inquiries To:**

**County Departments & Vendors**

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 Title : Senior Buyer  
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**Description**

THIS FILE PRICE HAS BEEN ESTABLISHED FOR THE PURCHASE OF PPE KITS. THE OFFICE OF EMERGENCY SERVICES MAY ORDER DIRECTLY FROM VENDOR AND SUBMIT A GAX FORM TO FINANCE. THIS FILE PRICE IS AVAILABLE TO MUNICIPALITIES, VILLAGES AND POLITICAL SUBDIVISIONS. THESE ENTITIES SHALL ORDER DIRECTLY FROM VENDOR.

## **SCOPE**

INITIAL ORDER SHALL BE DELIVERED TO 35 WALKER ROAD, VALHALLA, NY 10595. THEREAFTER, ORDERS MAY BE DELIVERED TO VARIOUS LOCATIONS THROUGH THE COUNTY. THIS FILE PRICE IS AVAILABLE TO OTHER MUNICIPALITIES, VILLAGES AND POLITICAL SUBDIVISIONS. **ALL COSTS FOR DELIVERING PRODUCT WILL BE THE RESPONSIBILITY OF AWARDED VENDOR.** THE INITIAL AGREEMENT SHALL BE FOR A PERIOD OF **TWELVE (12) MONTHS** WITH AN OPTION TO EXTEND FOR FOUR (4) ADDITIONAL SIX (6) MONTH PERIODS.

ANY QUESTIONS REGARDING THIS KIT PLEASE CONTACT LADIA MONTALVO AT [LQM9@WESTCHESTERGOV.COM](mailto:LQM9@WESTCHESTERGOV.COM)

## **PRICING STRUCTURE**

ORDER QUANTITY WILL BE PER QUANTITY SCALE IN THIS BID. **THE MINIMUM ORDER QUANTITY FOR ANY ORDER SHALL BE 50 KITS PER SIZE.**

AFTER THE INITIAL 90 DAY PERIOD, PRICE INCREASES MAY BE CONSIDERED, IF NECESSARY, ON A MONTH-TO-MONTH BASIS. ANY REQUEST FOR A PRICE INCREASE MUST BE IN WRITING AND MUST BE BASED SOLELY UPON MARKET FLUCTUATIONS DUE UNFORSEEN CONDITIONS BEYOND THE VENDORS CONTROL. SUCH REQUEST MUST INCLUDE A PRICE QUOTE, AND ANY SUPPORTING MANUFACTURER DOCUMENTATION OR ANY DOCUMENTATION REQUESTED BY THE COUNTY. **SUPPORTING DOCUMENTATION MUST BE SUBMITTED WITH EACH PRICE ADJUSTMENT REQUEST.** ANY SUCH REQUEST IS SUBJECT TO THE APPROVAL OF THE WESTCHESTER COUNTY PURCHASING AGENT.

SHOULD THE COUNTY DEEM THE REQUESTED ADJUSTMENT UNACCEPTABLE, THE COUNTY RESERVES THE RIGHT TO TERMINATE THE CONTRACT IN ACCORDANCE WITH THE TERMS OF THE BID AND SEEK PRICING FROM WHATEVER SOURCES LEGALLY AVAILABLE; OR REQUEST QUOTES FROM THE THREE LOWEST BIDDERS. THE TERMS AND CONDITIONS OF EACH EXTENDED PERIOD SHALL BE THE SAME. THE OPTION TO EXTEND SHALL BE EXERCISED IN WRITING PRIOR TO THE EXPIRATION DATE.

\*DELIVERY OF MERCHANDISE MUST BE NO LATER THAN 30 DAYS FROM AWARD.

## **PACKAGING REQUIREMENTS**

\*A KIT CONSISTS OF TWO SEPARATE POLY ZIPLOC BAGS, (ONE LARGE PPE KIT AND ONE SMALL PPE KIT, AS DEFINED HEREIN).

\*EACH INDIVIDUAL BAG SHALL HAVE AN APPROXIMATE ¼" HANG HOLE PUNCHED INTO THE TOP ABOVE THE ZIPPER TRACK. EACH OF THE BAGS SHALL BE ATTACHED TO ONE ANOTHER. THE PUNCTURE MAY NOT BREACH THE STORAGE COMPARTMENT OF THE BAG TO LIMIT MOISTURE AND AIR CONTACT WITH ITEMS.

\* BAGS SHALL BE ATTACHED BY THE HOLE WITH TWINE, METAL RING, ZIPTIE OR VENDORS PREFERRED METHOD. (NO STAPLES, CLIPS OR PENETRATIONS TO LIMIT MOISTURE AND AIR CONTACT WITH ITEMS).

\*THE SMALLER BAG CANNOT BE INSIDE THE LARGER BAG.

\* EACH BAG (LARGE AND SMALL) MUST BE PRE-PACKED AND LABELED WITH ALL COMPONENTS AS LISTED HEREIN.

\*LABEL FOR EACH BAG TO BE SUPPLIED BY VENDOR (**ATTACHMENT #1**) THE CONTENT FOR THE LABELS WILL BE SUPPLIED BY WESTCHESTER COUNTY'S DEPARTMENT OF EMERGENCY SERVICES. LABEL AS PER ATTACHMENT #1 VENDOR TO PRINT ATTACHMENT 1 INFORMATION ONTO LABEL AND AFFIX ON TO BAGS ACCORDINGLY.

\***KITS MUST BE MOISTURE RESISTANT.**

\***KITS MUST BE ASSEMBLED BY VENDOR**

DELIVERY SHALL BE APPROXIMATELY 30 DAYS FROM DATE OF AWARD.  
EACH BAG MUST BE PRE-PACKED BY BIDDER WITH ALL COMPONENTS AS LISTED BELOW:

**LARGE POLY BAG KIT**

No component within the large bag may have a shelf life, or expiration date of **less than ten years**, so long as storage conditions meet manufacturer's recommendations.

Vendor to provide manufacturer storage recommendations.

Each bag must have affixed a label containing the following printed information:

**"INFECTIOUS DISEASE PPE KIT" (ATTACHMENT #1)**

- Manufacturer name,
- List and quantity of components, (including size of coverall)
- Date the bag was packed.

**"PROPERTY OF WESTCHESTER COUNTY"**

Item #		<b>LARGE POLY BAG MUST CONTAIN:</b>	<b>PROVIDE MFR NAME AND ITEM #</b>
<b>1</b>		International Enviroguard, Viroguard 2 #W2501, Impermeable Coverall, White. Disposable/single use with fabric and seams meeting ASTM 1670 standards for synthetic blood penetration and ASTM 1671 for viral penetration of blood borne pathogens. Coverall has thumb and finger loops to keep sleeves in place. Garment must have taped seams. Elastic wrist with tape. Front zipper with a "storm flap" with tape seal to cover the zipper. This coverall has integrated socks. <b>This coverall does not have an integrated hood.</b> Garment size must appear on garment MEDIUM, LARGE, X-LARGE, 2X-LARGE, 3X-LARGE	<b>INTERNATIONAL ENVIROGUARD</b> W2501M W2501L W2501XL W25012XL W25013XL
<b>2</b>	1/EA	International Enviroguard, Viroguard 2 #W2561, Impermeable Surgical Hood, disposable/single use, white. Disposable/single use, with fabric and seams must meet ASTM 1670 standards for synthetic blood penetration and ASTM 1671 for viral penetration of blood borne pathogens. Garment must have an integrated tie string/hook and loop closure to secure and adjust fit. One size fits all.	<b>INTERNATIONAL ENVIROGUARD</b> #W2561
<b>3</b>	1/PAIR	International Enviroguard, Viroguard 2 Impermeable #W2505 Boot Covers, (one pair not attached to coverall) disposable/single use, white. Fabric and seams must meet ASTM 1670 standards for synthetic blood penetration and ASTM 1671 for viral penetration of blood borne pathogens. Garment must have an elastic ankle, non-skid sole, come to "mid-calf" (approx. 17" tall). Garment seams pre-taped. Size Large/One size fits most.	<b>INTERNATIONAL ENVIROGUARD</b> #W2505
<b>4</b>	1/EA	Plastic Face shield, clear, disposable/single use, elastic headband, one size fits all, minimum 8" x 12" shield. Must not interfere with wearing an N95 respirator	<b>HONEYWELL</b> #FF0721
<b>5</b>	1/EA	Fluid resistant or impermeable Apron, white or yellow, disposable/single use. Covering torso to mid-calf, neck loop to secure to body, waist ties to secure to body.	<b>DUPONT</b> #QC273B
<b>6</b>	1/EA	Disposable Medical Waste Bag, Red, 7-10 gallon capacity, biohazard symbol, "BIOHAZARD" label in English and Spanish, puncture resistant.	<b>SCIENCEWARE</b> #13164-2535
<b>7</b>	1/ PER BAG	Westchester County technical bulletin – Supplied by Westchester County Emergency Services Department. (ATTACHMENT #1)	INCLUDED
<b>8</b>	1/PER BAG	Label as per Attachment #1 Vendor to print attachment 1 information onto label and affix on to bags accordingly. <b>VENDOR TO QUOTE ON PRINTING OF LABEL</b>	INCLUDED
<b>9</b>	1/EA	PACKAGE INSERT - Westchester County supplied PPE Donning and Doffing checklist. ATTACHMENT #2 shall be printed and packaged by vendor into each large bag. A total of four pages (2 pages printed front and back).	INCLUDED

**OPTION 1**

LARGE POLY BAG KIT (ITEMS 1 -9)

WITH INTERNATIONAL ENVIROGUARD COVERALL AND HOOD AND BOOT COVERS

COVERALL SIZE	QTY 50-250	QTY 251-500	QTY 501-1000	QTY 1000+
MEDIUM #W2501M	\$28.93	\$28.59	\$28.29	\$28.23
LARGE #W2501L	\$28.93	\$28.52	\$28.29	\$28.23
X-LARGE #W2501XL	\$28.93	\$28.52	\$28.29	\$28.23
2X-LARGE #W25012XL	\$29.62	\$29.28	\$28.98	\$28.92
3X-LARGE #W25013XL	\$30.35	\$30.01	\$29.71	\$29.65

**OPTION 2**

LARGE POLY BAG KIT (ITEMS 1 -9) WITH ALTERNATE BRAND LAKELAND

LAKELAND COVERALL AND HOOD AND ENVIROGUARD BOOT COVERS

COVERALL SIZE	QTY 50-250	QTY 251-500	QTY 501-1000	QTY 1000+
MEDIUM #MVP428-MD	\$22.33	\$21.99	\$21.93	\$21.92
LARGE #MVP428-L	\$22.33	\$21.99	\$21.93	\$21.92
X-LARGE #MVP428-XL	\$22.33	\$21.99	\$21.93	\$21.92
2X-LARGE #MVP428-2XL	\$22.33	\$21.99	\$21.93	\$21.92
3X-LARGE #MVP428-3XL	\$22.68	\$22.34	\$22.28	\$22.27

## SMALL POLY BAG

No component within the small bag may have a shelf life, or expiration date of less than one year, so long as storage conditions meet manufacturer's recommendations. Vendor to provide manufacturer storage recommendations.

Each bag must have affixed a label containing the following printed information:

### "INFECTIOUS DISEASE PPE KIT" (ATTACHMENT #1)

-Manufacturer name,

-List and quantity of components, (including size of gloves)

-Date the bag was packed.

### "PROPERTY OF WESTCHESTER COUNTY"

		<b>SMALL POLY BAG MUST CONTAIN:</b>	<b>PROVIDE MFR NAME AND ITEM #</b>
<b>10</b>	1/PER KIT	2oz bottle of alcohol based hand sanitizer, must contain minimum of 60% alcohol	SAFETEC #17355
<b>11</b>	1/PER KIT	Single, individually packed, disposable sodium hypochlorite wipe	PDI #U26595
<b>12</b>	1/PAIR PER KIT	Single use disposable, non-sterile, powder free, nitrile, medical grade examination gloves, <b>standard cuff length (pair)</b> MEDIUM, LARGE, X-LARGE, 2X-LARGE	SAFETY ZONE #GNEP-M-1
<b>13</b>	1/PAIR PER KIT	Single use disposable, non-sterile, powder free, nitrile, medical grade examination gloves, <b>extended cuff length (pair)</b> MEDIUM, LARGE, X-LARGE, 2X-LARGE	SAS SAFETY #66521

## SMALL POLY BAG KIT (ITEMS 10-13) FOR OPTION 1 OR 2

	<b>QTY 50-250</b>	<b>QTY 251-500</b>	<b>QTY 501-1000</b>	<b>QTY 1000 +</b>
<b>SIZE MEDIUM</b> (for medium size coverall)	\$2.31	\$2.29	\$2.26	\$2.24
<b>LARGE</b> (for large size coverall)	\$2.31	\$2.29	\$2.26	\$2.24
<b>X-LARGE</b> (for x-large and xx-large size coverall)	\$2.31	\$2.29	\$2.26	\$2.24
<b>2X-LARGE</b> (for 3x-large size coverall)	\$2.31	\$2.29	\$2.26	\$2.24