



**Department of Finance**

Bureau of Purchase & Supplies  
148 Martine Avenue, Room 713  
White Plains, NY 10601  
(914) 231-1872  
[www.westchestergov.com](http://www.westchestergov.com)

**CONTRACT AWARD NOTIFICATION**

TITLE:	Caterpillar Equipment Maintenance
CONTRACT NUMBER:	RFB-WC-18024
CONTRACT PERIOD:	March 1, 2018 through August 31, 2019
DATE OF ISSUE:	February 15, 2018
NEW EXTENDED CONTRACT PERIOD:	
COUNTY DEPARTMENTS:	DEF
SPECIFICATION REFERENCE:	As Incorporated In The Invitation for Bids
CONTRACTOR INFORMATION:	Appears on the attached pages of this Award

**Address Inquiries To:**

<b>County Departments &amp; Vendors</b>	<b>Political Subdivisions</b>
Name : Martin Connolly Title : Senior Buyer Phone : 914-231-1329 Fax : 914-231-1546 E-mail: <a href="mailto:mmcf@Westchestergov.com">mmcf@Westchestergov.com</a>	Customer Service Name : Dianne Munro Phone : 914-231-1315 Fax : 914-231-1546 E-mail: <a href="mailto:dmm6@Westchestergov.com">dmm6@Westchestergov.com</a>

**Description**

**A File Price has been established for Caterpillar Equipment Maintenance for the Westchester County Department of Environmental Facilities Sprout Brook Residue Facility. Other County Departments and participating municipalities may utilize this File Price as needed.**

**CATERPILLAR MAINTENANCE**

**VENDOR #986992  
H.O. PENN MACHINERY COMPANY  
122 NOXON ROAD  
POUGHKEEPSIE, NY 12603  
(845) 437-4191  
Attn: David Gillen**

**Terms: 2% 10 Net 30 F.O.B.: Destination**

**CATERPILLAR EARTH MOVING EQUIPMENT**

**CONDITIONS:**

1.) THE VENDOR, A LICENSED CATERPILLAR REPAIR FACILITY, AGREES TO PERFORM ALL MAINTENANCE AND REPAIRS SCHEDULED ON VEHICLES OPERATED BY THE COUNTY OF WESTCHESTER

LABOR RATE PER MAN HOUR (REGULAR TIME), INCLUDING TRAVEL \$212.00

LABOR RATE PER MAN HOUR (OVERTIME), INCLUDING TRAVEL \$318.00

HOURLY RATES FOR FIELD, SHOP, WELDING, AND OTHER CHARGES \$212.00

2.) THE MAINTENANCE WILL BE PERFORMED AT A LOCATION DESIGNATED BY WESTCHESTER COUNTY DEPARTMENT OF ENVIRONMENTAL FACILITIES

3.) THE COST FOR ALL PARTS AND MATERIALS NECESSARY FOR THE MAINTENANCE, EXCEPT TOOLS, WILL BE THE RESPONSIBILITY OF THE COUNTY OF WESTCHESTER. THE VENDOR SHALL SUPPLY A MANUFACTURER'S PRICE LIST FOR PARTS, AND PROVIDE A PERCENTAGE DISCOUNT FROM LIST PRICE.

PRICE LIST IDENTIFICATION: 2018 H.O. PENN PRICE BOOK

DISCOUNT FROM PRICE LIST: 5%

4.) IT IS AGREED THAT THE VENDOR WILL PROVIDE THE COUNTY OF WESTCHESTER WITH DETAILED INVOICES FOR SERVICES PERFORMED AND AN INVOICE FOR ALL PARTS AND MATERIALS PURCHASED, ORDERED, OR SUPPLIED. THE VENDOR SHALL NOT ORDER PARTS WITHOUT THE CONSENT OF THE COUNTY OF WESTCHESTER. UPON CONSENT, THE VENDOR WILL SUPPLY ANY AND ALL CONSUMABLE PARTS WHICH MAY BE NECESSARY TO MAINTAIN ROADWORTHY CONDITION.

5.) IT IS AGREED THAT THE VENDOR WILL USE ONLY PARTS AND MATERIALS WHICH ARE AUTHORIZED BY CATERPILLAR FOR THE VEHICLES OPERATED BY THE COUNTY OF WESTCHESTER.

6.) THE VENDOR AGREES TO PERFORM ANY INSPECTIONS OR ACTIONS RECOMMENDED BY THE MANUFACTURER OF THE VEHICLE IN FUTURE LETTERS, NOTICES, OR INSTRUCTIONS.

7.) THE FOLLOWING IS THE CATERPILLAR VEHICLE(S) TO BE MAINTAINED UNDER THE TERMS AND CONDITIONS OF THIS AGREEMENT. THE COUNTY OF WESTCHESTER RESERVES THE RIGHT TO ADD OR DELETE VEHICLES FROM THIS LIST:

- VARIOUS