



Department of Finance

Bureau of Purchase & Supplies
375 Executive Blvd., 2nd Floor
Elmsford, N.Y. 10523
(914) 231-1872
www.westchestergov.com

CONTRACT AWARD RENEWAL



TITLE	BUSINESS CARDS
CONTRACT NUMBER	5377-BPS
CONTRACT PERIOD	MAY 1, 2017 THROUGH APRIL 30, 2018
DATE OF ISSUE	APRIL 6, 2017
COUNTY CONSUMER(S)	ALL DEPARTMENTS

The contract for business cards with the vendor listed below has been extended for a 1 year period. Please direct all orders and correspondence to the following address and contact.

Please use the appropriate form for your department. District Attorney and County Clerk have their own form. This form is to be filled out and faxed, e mailed or mailed to the vendor. Also you may send a photocopy of your current business card {if available} with the request. Forms must be legible. Submit GAX payment directly to the Finance Department after receipt of invoice.

Any questions regarding the ordering process may be directed to me at 231-1497.

The awarded items and prices are on the following page and the vendor terms are below:

728234
ENVELOPES & PRINTED PRODUCTS, INC. ENVELOPRO@AOL.COM
135 FAIRVIEW AVENUE
PROSPECT PARK, N.J. 07508
ATT: WILLIAM HIGGINS

TERMS: 2% 10 NET 30

TELEPHONE NUMBER 973-942-1232

FAX NUMBER 973-942-5626

DELIVERY 5-7 DAYS ARO

F.O.B.DESTINATION {FOR ORDERS OVER \$50.00, ORDERS UNDER \$50.00 A \$5.00 CHARGE WILL BE ADDED}

Address Inquiries To:

COUNTY DEPARTMENTS	POLITICAL SUBDIVISIONS
Name : Steven Pirone Title : Senior Buyer Phone : 914-231-1497 Fax : 914-231-1546 E-mail: sjp5@westchestergov.com	Customer Service contact: Name : Dianne Munro Phone : 914-231-1315 Fax : 914-231-1546 E-mail: dmm6@Westchestergov.com

BUSINESS CARDS

FSC 100% POST CONSUMER

LOTS OF

250	PER LOT	\$22.00
500	PER LOT	\$24.00
1,000	PER LOT	\$34.00
2,000	PER LOT	\$54.00

Percentage increase for a **second color** + 25%

Percentage increase for raised lettering + 0%

Paper Stock: 80# Cover, White, minimum brightness 95, (Neenah, Environment, PC100,
FSC 100% Post consumer Fiber Size: 2" X 3-1/2"