### **Department of Finance**



Bureau of Purchase & Supplies 148 Martine Avenue, Room 713 White Plains, NY 10601 (914) 231-1872 www.westchestergov.com

### CONTRACT AWARD NOTIFICATION

TITLE:	On Site Maintenance and Repair of Fire Apparatus	
CONTRACT NUMBER:	Contract Number 5646BPS	
CONTRACT PERIOD:	July 1, 2019 through June 30, 2020 (renewed)	
	July 1, 2018 through June 30, 2019 (renewed) July 1, 2017 through June 30, 2018	
DATE OF ISSUE:	June 15, 2017 (original)	
COUNTY DEPARTMENTS:	Department of Emergency Services	
SPECIFICATION	As Incorporated In The Invitation for Bids	
REFERENCE:	RFB-WC-17148	
CONTRACTOR	Campbell Freightliner of Orange County, LLC	
INFORMATION:	2040 Route 208	
	Montgomery, NY 1254	
	Scott Campbell	
	845-656-7700	
	Scampbell@campbellsupply.com	
	Payment Terms: Net 30	

### **Address Inquiries To:**

Name: Ann Marie Variano, Deputy Purchasing Agent

Phone: 914-231-1224

E-mail: amd3@westchestergov.com

### **Description**

Contract is established for the on-site maintenance and repair of fire apparatus as outlined in the	
following pages of this award notice.	
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### G. SPECIFICATIONS

### INTRODUCTION

This is a solicitation in the form of an Invitation for Bids (IFB) to provide Westchester County Government and other municipalities in Westchester County On-site Preventative Maintenance and repair service of Fire Apparatus.

This is a cooperative effort among municipalities in Westchester County to:

- 1. Establish a contract as contractor's primary offering to political subdivisions in Westchester County.
- 2. Achieve cost savings for vendors and government agencies through a single bid process that eliminates the need for multiple government bids and multiple responses by vendors.
- 3. Combine the requirements of government agencies regionally to achieve cost effective pricing.

### ADDITIONAL INFORMATION FROM BIDDER

The County reserves the right to request from bidder additional information and representations after the opening of Bid Submissions. Bidder shall submit such information and representations within the time established by the County.

Failure to comply with the requirements of this Section shall be deemed grounds for rejection of a Bid Submission.

### AWARD OF CONTRACT

The County will review the bid submissions and award the Contract for the services described herein to the bidder who is both responsive and responsible (as defined by New York State law) and offers the lowest Bid Price.

### TERM OF CONTRACT AND RENEWAL

The initial term of Contract shall be one year and commence upon notice from Westchester County to Contractor.

Westchester County shall have the right in its best interest to renew Contract for up to three (3) additional one (1) year periods. If the County elects to renew Contract, the County will provide notice to Contractor ninety (90) days prior to the expiration date of Contract. Failure to notify Contractor within this time period shall not operate as a waiver of County's right to renew Contract. Within ten (10) Business Days of receiving such notice, Contractor shall submit a signed renewal to County. Each renewal shall be on the same terms and conditions as the prior term.

At the end of the initial term or any renewal Contractor shall, at the County's written request for an additional partial term, provide services as specified in Contract for a period not to exceed six (6) months under the same terms and conditions as the prior term.

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### **ACCEPTANCE**

If Contractor is advised that any Services were unsatisfactory, then Contractor shall re-perform such Services until county or political subdivision is satisfied.

### **TERMINATION**

The County may terminate the Contract for its convenience, without cause by providing Contractor with at least thirty (30) Business Days written notice.

### **PAYMENT**

Invoices must contain details of all work performed. Copy of contract pricing page shall be attached to each invoice. A copy of Manufacturer's list price and discount shall be attached to all invoice that includes parts. Invoices must be legibly prepared showing the full description and price of service performed, contract number, and purchase order number.

Contractor shall be paid the Contract Price in accordance with amounts and rates set forth in the Bid Breakdown Pages for services rendered in accordance with the terms of the Contract.

### REPORT OF CONTRACT PURCHASES:

Contractor shall furnish report of purchases made from contract the fifteenth of the month following the end of each three month period. The reports shall be in the following format:

Municipality Services Purchased Total

The report is to be submitted to the Bureau of Purchase and Supplies, 375 Executive Blvd., Elmsford, NY 10523 to the attention of Dianne Munro and shall reference the contract number, sales period, and contractor's name.

Failure to submit the required report may be cause for contract cancellation and disqualification of contractor for future contracts.

### LAWS AND LICENSES

Contractor shall be familiar with the requirements of NFPA 1911 Standard on Inspection, Maintenance, Testing and Retirement of In-service Automotive Fire Apparatus current edition.

Contractor shall comply with all laws, regulations, rules, orders, requirements, and the like of federal state, and local governments, courts, governmental authorities, legislative bodies, boards, agencies, commissions, and the like with respect to this Contract. If there is a conflict between or among any laws and specific requirements of this contract, then Contractor shall comply with the most stringent Law in each instance. By noting any specific Laws with particularity in this Contract or in any other prior or future communication, Contractor is not relieved of any obligation to comply with all Laws, and the County does not waive any rights it may have with respect to such compliance.

Contractor shall deliver all required licenses, and certificates to the Purchasing Agent before

commencement of the Work.

### RECORDS

Contractor shall maintain all records and reports required by Contract, by Law, by best practices, and by industry standards. Immediately upon request from County, Contractor shall provide access to all such records and reports for County review.

### INSURANCE

The Contract may be terminated for cause if Contractor fails to comply with the terms of this Section. Contractor shall comply with the insurance requirements before performing any Work.

During performance of this Contract and up to the date of final acceptance of the Work, Contractor shall effect and maintain with companies satisfactory to the County the types of insurance, in the amounts shown on the standardized insurance form.

Bidder shall fill out the attached standardized insurance form.

### CONTRACT PRICE

Prices must be net and must include all services described herein, delivery and freight charges. Prices are to be F.O.B. destination only including inside delivery and loading and unloading by contractor.

The County is exempt from the payment of all state and local sales and use taxes; the Bid Price shall not include the amount of any such taxes.

Bidders shall provide prices for all items presented in this IFB in addition to the Bid Price. The County reserves the right to reject Bid Submissions with an obviously unbalanced bid pricing or to make no award for individual items if individual bid prices are deemed to be unbalanced or excessive. Determination of an unbalanced Bid Submission shall be at the sole discretion of the County.

Price shall remain firm for the term of the contract.

### **BIDDER REQUIREMENTS**

Bidder shall meet the following requirements and submit necessary information with its Bid Submission. Failure to comply with these requirements shall constitute grounds for rejection of your Bid Submission. The County reserves the right to determine that a Bidder has substantially met all the bid requirements and/or to ask Bidder for additional information and samples after the Bid Opening.

- 1. Bidder shall submit a list of all required licenses, permits, and certifications with its bid submission. Bidder shall submit with its bid copies of all required licenses and certificates and verification of employee training. Bidder shall submit such documents with its bid submission as Schedule 1.
- 2. Bidder as currently constituted shall have been in the business of providing the services described herein for a minimum of one (1) year as of the Bid Due Date. Bidder shall submit documents that provide evidence of same with its bid submission as Schedule 2.
- 3. Bidder shall have completed within the past two (2) years at least three (3) contracts that are of similar size, scope, complexity, and nature to those required hereunder ("Similar Services"). For each of the three contracts, Bidder shall submit with its bid submission as Schedule 3:
  - a. The name of the client and a brief description of the client;
  - b. A brief description of the contract, including a description of the services provided;
  - c. The dates during which the contracts were in effect; and
  - d. The name of a contact person for each such contract together with his/her role with respect to the contract and his/her current title, address, and telephone number.
- 4. Bidder shall fill out the attached standardized insurance form and submit it with bid. Bidder shall submit with its bid submission as Schedule 4.

### SCOPE OF WORK

Services shall include, but not limited to, on-site preventive maintenance and repair of Fire Apparatus in accordance with NFPA 1911 Standard for the Maintenance, Testing and Retirement of In-service Automotive Fire Apparatus, current edition. All services shall be performed by employees properly trained and certified to provide the services described herein. Services Shall Include:

	Aerial Maintenance
	Fire Pump Maintenance And Repairs
П	General Vehicle Repair

Fire Apparatus - Onsite Preventative Maintenance and Repair westen		
	Complete Air Brake Repair and Maintenance	
	Roadside Breakdown Response	
	Road and Pump Transmission Service	
	Fluid Sample Analysis	
	Generator Servicing and Repair	
	Electrical Repair	
	Telma Brake Retarding System	3.0

### RESPONSE TIME.

Response to all requests for services shall be within 24 hours of notification.

### **EMERGENCY RESPONSE**

Contractor must provide a 24-hours access phone number. <u>845-565-7700</u> Contractor must be capable of responding to an emergency within 12 hours notification.

### PRICE BREAKDOWN PAGES

The prices set forth below represent pricing offered by vendor to provide the specified services described herein. Prices must be net and must include all services described herein, delivery and freight charges. Prices are to be FOB destination only including inside delivery and loading and unloading by contractor.

### PREVENTATIVE MAINTENANCE SERVICE

Complete Service - Includes Chassis, Fire Pump and Aerial Service if the vehicle is so equipped (see schedules 1, 2 and 3).

SCHEDULE 1: Chassis Service

SCHEDULE 2: Pump Service

SCHEDULE 3: Aerial Service and

SCHEDULE 4: Miscellaneous Service

### ADDITIONAL WORK RECOMMENDATION REPORT

During the Preventative Maintenance service and inspection, a list of any recommended repairs shall be provided in an itemized written report for each unit. No repair work shall be performed without authorization.

### **GENERAL VEHICLE REPAIR**

Work to repair or replace defective components such as rebuilding valves, repacking pumps, repairing lighting, etc., shall be billed at an hourly rate.

## SCHEDULE 1 - CHASSIS INSPECTION PREVENTIVE MAINTENANCE PROGRAM

Chassis Service Includes checking cooling system, engine belts, batteries, all electrical

cor	nponents, steering, transmission, engine, axles, and axle components
	Grease chassis (lubrication chart required).
	Change engine Oil
	Change all fuel and oil filters (does not include air filters and air dryer filter kit if so equipped).
	Change Air Filter – Dirty or Not (Cost of Filter additional)
	Check all other fluid levels and top off (transmission, axles, power steering, Coolant, Window Washer, etc.).
	Inspect all drive belts and adjust if necessary.
	Grease and inspect driveline.
	Inspect undercarriage mounting bolts and supports for cab, body and step supports (does not include torque box, outriggers, etc. on aerial devices).
	Inspect radiator and hoses. Test antifreeze and coolant conditioners (does not include radiator flushing or price for antifreeze and conditioners).
	Hydrometer check all batteries where applicable and perform load test. Check all connections.
	Resurface battery terminals and re-coat.
	Check engine tachometers and UL test tachometer for operation.
	Inspect all engine and transmission linkages, cables, mounts, etc.
	Test all signal, warning, and miscellaneous lights.
Oil	analysis and testing performed upon request at an additional cost.

performed upon request at an additional cost.

### SCHEDULE 2 - PUMPER PREVENTIVE MAINTENANCE

governor, transfer valve, pump packing, piping and gauges (see attached pump maintenance schedule 2). ☐ Inspect and lubricate all ball valves and control linkages. ☐ Grease pump as recommended by manufacturer. ☐ Inspect and grease driveline, including u-joints. ☐ Fill primer reservoir, lubricate and test primer for proper operation. Perform pump vacuum test (22.5" for 10 minutes). Record results. Must meet NFPA Standard ☐ Inspect pump shift system - electric, air, vacuum, or manual. • Operate pump relief valve or engine governor and operate transfer valve if so equipped. ☐ Check pump packing and adjust if necessary. ☐ Circulate pump for 20 minutes. Adjust gauges as required (if not sealed type). ☐ Inspect hose reel. Lubricate chain and grease points. ☐ Inspect booster tank exterior and mounting. ☐ Change oil in pump transfer case. Oil analysis of pump transmission oil and flow testing of pumps for rated capacities

Pump service Includes pressure test, vacuum test, priming system test, relief valve or pressure

### SCHEDULE 3 - AERIAL PREVENTIVE MAINTENANCE PROGRAM

Aerial service Includes checking proper extension, elevation and rotation of aerial device, comparing operation times to manufacturer and NFPA standards, inspecting cables, hydraulic lines, electrical system, and general lubrication.

Check hydraulic oil level in reservoir.
Check for hydraulic leaks.
Check emergency power system for operation.
Check all lights, switches and gauges for proper operation.
Check outrigger footpads for smoothness of operation and lubricate.
Check all outrigger functions for smoothness of operation and compare operation time to manufacturer and NFPA requirements.
Check lift, telescope and rotation controls for proper operation.
Check manual overrides and interlocks, if applicable, for proper operation.
Check waterway for proper lubrication and scratches on telescoping tubes and sand scratches as necessary, if so equipped.
Check slip tube alignment and cables for proper tension.
Check angle indicators for proper operation.
Lubricate all grease fittings.
Check PTO and hydraulic pump for mounting or leakage.
Check outrigger jacks, ladder extension and lift cylinders for drift down check, per NFPA, and perform external visual inspection for abnormalities.
Check mounting of hydraulic, electric, and water swivel for mounting to turntable.
Check wiring on electrical swivel for binding, twisting and connection.
Check rotation motor for security and leakage.
Check extend/retract cables and ladder locks and adjust, if applicable.

SCHEDULE 3 - AERIAL PREVENTIVE MAINTENANCE PROGRAM (Continued
☐ Check ladder roller guides for security or binding.
☐ Visually inspect all welds for cracks.
☐ Clean hydraulic pilot filter, if applicable.
☐ Check inner jack box for alignment in outer box.
☐ Check extension beams on outriggers for alignment and hydraulic hose wear.
☐ Check oil tank mounting.
☐ Re-torque turntable bearing bolts (annually).
☐ Re-torque substructure bolts to frame (annually).
☐ Re-torque rotation gear to turntable bolts (annually).
Oil analysis and testing performed upon request at an additional cost.
Does not include Hydraulic Filters.
Does not include cleaning ladder and lubricating ladder slides



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### SCHEDULE 4 - MISCELLANEOUS SERVICES

Miscellaneous service procedures are performed as requested at the hourly rate plus parts.

- 1. Inspect brake linings, verify proper brake adjustment, check air system for proper operation.
- 2. Complete brake overhaul.
- 3. Ladder cleaning, degreasing and lubrication.
- 4. Air conditioning service & repair.
- 5. Generator service, including PTO repair
- 6. Automatic transmission service.
- 7. Automatic transmission with internal filters
- 8. Rear axle service.
- 9. Wheel end service.
- 10. Radiator and coolant service (flush and fluid replacement only).
- 11. Foam system and leak test (customer to supply foam).
- 12. Power steering fluid and filter change.
- 13. Vehicle evaluation.
- 14. New York State heavy truck inspection scheduling, pick up & delivery.
- 15. Cleaning ladder and lubricating ladder slides
- 16. Chassis & driveline lubrication.
- 17. Test all signal, warning and miscellaneous lighting.

# TABLE 1 PREVENTATIVE MAINTENANCE PRICING (SCHEDULES 1, 2 and 3)

INCLUDED IN PRICING NOT INCLUDED IN PRICING			
INCLUDED IN PRICING			
Labor	Air filter (engine)		
Engine oil	Air dryer kit		
Oil Filters (engine)	Any special filters- (hydraulic, etc.)		
Grease	<ul> <li>Antifreeze, or coolant conditioners</li> </ul>		
External transmission filter	Synthetic fluids, i.e "Transysnd"		
Road transmission oil	Aerial hydraulic filters		
Air compressor air filter	Hydraulic fluid		
All fuel filters, Fuel Pro elements (except)	<ul> <li>Hydraulic filters for Aerial Service</li> </ul>		
Racor type)	Torque box, outriggers, etc. on aerial		
Typical lubricants	devices		
Pump transmission oil	Radiator flushing or price for anti freeze and conditioners		
	Cleaning ladder and lubricating ladder		
	slides		

### **COMPLETE SERVICE - Includes labor and parts listed in Table 1**

**Complete Service** Consists of Chassis Service, Fire Pump and Aerial Service if the vehicle is so equipped.

### COMPLETE SERVICE

Aerial trucks with pumps, 75' - 100' ladders & platforms	
Aerial Booms (Tele-Squirt, Articulating)	\$1,599.00
Aerial trucks without pumps	\$2,050.00
Rescue units with pumps	\$1,849.00
Tankers with Class "A" pumps	\$2,299.00
Class "A" pumpers	\$2,399.00
Tankers with PTO pumps	\$2,099.00
Rescue units without pumps	\$ 899.00
Mini-pumper	\$1,149.00
Field Service Charge Includes Fuel, Getting Service Vehicle to Job Location, and Tolls	\$ 100.00

CHASSIS SERVICE ONLY – SCHEDULE 1 - Chassis service Includes checking cooling system, engine belts, batteries, all electrical components, steering, transmission, engine, axles, and axle components.

### **CHASSIS SERVICE ONLY - SCHEDULE 1**

Aerial	trucks	without	pumps		
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Aerial trucks with Class "A" Pumps

Class "A" pumpers Rescue units	\$ :	1,849.00
Mini-pumpers	\$	899.00
SUV style vehicles- diesel engine extra	\$	799.00
Oil analysis	\$	35.00
Field Service Charge Includes Fuel, Getting Service Vehicle to Job Location, and Tolls	\$	100.00

**PUMP SERVICE ONLY – SCHEDULE 2 - Pump service** includes pressure test, vacuum test, priming system test, relief valve or pressure governor, transfer valve, pump packing, piping and gauges.

### PUMP SERVICE ONLY- SCHEDULE 2

Aerial Trucks with class "A" pumps and waterways	\$ 499.00
Class "A" pumpers	\$ 499.00
Tankers with class "A" pumps	\$ 499.00
Tankers with PTO pumps	\$ 249.00
Rescues with PTO pumps	\$ 249.00
Mini-pumpers	\$ 299.00
Oil analysis	\$ 35.00
Field Service Charge Includes Fuel, Getting Service Vehicle to Job Location, and Tolls	\$ 100.00

**AERIAL SERVICE ONLY – SCHEDULE 3 – Aerial service -** Includes checking proper extension, elevation and rotation of aerial device, comparing operation times to manufacturer and NFPA standards, inspecting cables, hydraulic lines, electrical system, and general lubrication.

### **AERIAL SERVICE ONLY - SCHEDULE 3**

Aerial device, service only (cleaning & lubrication not included)	\$1	,999.00
Oil analysis	\$	35.00
Field Service Charge Includes Fuel, Getting Service Vehicle to Job Location, and Tolls	\$	100.00

### GENERAL VEHICLE REPAIR

Work to repair or replace defective components such as rebuilding valves, repacking pumps, repairing lighting, miscellaneous service etc., Shall be billed at an hourly rate plus parts.

### **General Vehicle Repair**

Per Hour Rate General Vehicle Repair

\$ 135.00

PARTS: Discount from Manufacturer's List Price for parts and filters

10% Discount

A copy of Manufacturer's list price and discount shall be attached to all invoice that includes parts.

**TERMS OF PAYMENT:** 

Net 30

Campbell Supply company, LLC answer out of service calls within two (2) hours, seven (7) days a week, twenty-four (24) hours a day.

### WESTCHESTER COUNTY EQUIPMENT LIST

The following is a list of the Westchester County Department of Emergency Service's Fire Apparatuses to be maintained and repaired under the terms and conditions of this agreement. The County of Westchester reserves the right to add or delete vehicles from this list:

Ladder 7: 2003 Smeal Ladder Truck, 105' no pump

Unit # L-7, Serial # 303170

Ladder 8: L-8, 1997 Simon Duplex LTI ladder truck,

with 2000 GPM Waterous Pump

Engine 7: 2001 International Model E-One 1,250 GPM Pumper pump water

Unit #E-7, Serial # 123777

Rescue Truck R-78, 1998 Pierce Mini Pumper all-wheel drive,

with 750 GPM Waterous Pump

Rescue Truck R-77, 2001 Spartan/Saulsbury

Vin number 4S7AU40951C039583

Detroit Diesel Series 60 Engine Allison HD4060P Transmission

Telma Breaking System

Onan 30 Kw Protec series PTO generator

DP Model 12BBX4L2G-002 20,000 Lb Hydraulic winch With

"A" Frame crane

Will Burt Model NS15-9000 Nightscan Light Tower

Kussmaul 4000Auto Charger with Auto Pump AC Air System

Freightliner U77, 2000 Freightliner,

24 ft. Box Truck

Vin number 1FVXJJCB6YHA6630

Caterpillar 3126B Engine

Allison MD Series Transmission

Telma Braking System Kussmaul Auto Charge 12

Maxon MTB-25 Tuk-A-Way Elec/Hyd Liftgate

Haz Mat Truck HM 1, 2007 Spartan/Hackney

Vin number 4S7HT2M917CO58138

Caterpillar C-7 330Hp Engine

Allison 3000EVS 6 SPEED Transmission Onan 25 Kw Protec Series PTO Generator IOTA 45 Amp Battery Charger / Conditioner

Hackney ADS Stair System

### FIRE DEPARTMENT LIST

ARCHVILLE FD

ARDSLEY FD

ARMONK FD

BANKSVILLE FD

BEDFORD FD

BEDFORD HILLS CORR.

BEDFORD HILLS FD

BRIARCLIFF FD

**BUCHANAN FD** 

CHAPPAQUA FD

CONTINENTAL VILLAGE FD

CROTON FALLS FD

**CROTON FD** 

DOBBS FERRY FD

EASTCHESTER FD

**ELMSFORD FD** 

FAIRVIEW FD

**GOLDENS BRIDGE FD** 

**GRASSLANDS FD** 

GREENVILLE FD

HARRISON FD

HARTSDALE FD

HASTINGS FD

**HAWTHORNE FD** 

**IRVINGTON FD** 

KATONAH FD

LARCHMONT FD

MAM'K TOWN FD

MAM'K VILLAGE FD

METRO-NORTH RAILROAD

MILLWOOD FD

MOHEGAN FD

MONTROSE FD

MOUNT KISCO FD

MOUNT VERNON FD

NEW ROCHELLE FD

NO. WHITE PLAINS FD

OSSINING FD

PEEKSKILL FD

### FIRE DEPARTMENT LIST CONTINUED

PELHAM FD PELHAM MANOR FD PLEASANTVILLE FD POCANTICO HILLS FD PORT CHESTER FD POUND RIDGE FD PURCHASE FD RYE BROOK FD RYE FD SCARSDALE FD SLEEPY HOLLOW FD SOMERS FD SOUTH SALEM FD TARRYTOWN FD THORNWOOD FD V.A.HUDSON VALLEY VALHALLA FD VERPLANCK FD VISTA FD WEST HARRISON FD WESTCHESTER CO. AIRPORT WHITE PLAINS FD YONKERS FD YORKTOWN HGTS FD





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www.westchestergov.com

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CONTRACT NUMBER:	
NEW CONTRACT PERIOD:	July 1, 2018 to June 30, 2019 July 1, 2017 to June 30, 2018
DATE OF ISSUE:	June 15, 2017
COUNTY DEPARTMENTS:	Emergency Services
TERMS AND CONDITIONS REFRENCE:	BID RFB-WC-17148

### **ADDRESS INQUIRES TO:**

Name: Dianne Munro Title: Senior Buyer Phone: 914-231-1315 Fax: 914-231-1546

E-mail: dmm6@Westchestergov.com

AGENCIES SHOULD NOTIFY BUYER PROMPTLY IF THE CONTRACTOR FAILS TO MEET THE TERMS OF THIS CONTRACT. PRODUCTS OR SERVICES WHICH DO NOT COMPLY WITH THE SPECIFICATIONS OR ARE OTHERWISE UNSATISFACTORY TO THE AGENCY SHOULD ALSO BE REPORTED TO CUSTOMER SERVICE.

VENDOR: Campbell Freightliner of Orange County, LLC

2040 Route 208

Montgomery, NY 12549

Contact: Neal b. Campbell, President

Phone: (845) 565-7700

Email: scampbell@campbellsupply.com

Terms: Net 30%

### **G. SPECIFICATIONS**

### INTRODUCTION

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This is a cooperative effort among municipalities in Westchester County to:

- 1. Establish a contract as contractor's primary offering to political subdivisions in Westchester County.
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Prices must be net and must include all services described herein, delivery and freight charges. Prices are to be F.O.B. destination only including inside delivery and loading and unloading by contractor.

The County is exempt from the payment of all state and local sales and use taxes; the Bid Price shall not include the amount of any such taxes.

Bidders shall provide prices for all items presented in this IFB in addition to the Bid Price. The County reserves the right to reject Bid Submissions with an obviously unbalanced bid pricing or to make no award for individual items if individual bid prices are deemed to be unbalanced or excessive. Determination of an unbalanced Bid Submission shall be at the sole discretion of the County.

Price shall remain firm for the term of the contract.

### **BIDDER REQUIREMENTS**

Bidder shall meet the following requirements and submit necessary information with its Bid Submission. Failure to comply with these requirements shall constitute grounds for rejection of your Bid Submission. The County reserves the right to determine that a Bidder has substantially met all the bid requirements and/or to ask Bidder for additional information and samples after the Bid Opening.

- 1. Bidder shall submit a list of all required licenses, permits, and certifications with its bid submission. Bidder shall submit with its bid copies of all required licenses and certificates and verification of employee training. Bidder shall submit such documents with its bid submission as Schedule 1.
- 2. Bidder as currently constituted shall have been in the business of providing the services described herein for a minimum of one (1) year as of the Bid Due Date. Bidder shall submit documents that provide evidence of same with its bid submission as Schedule 2.
- 3. Bidder shall have completed within the past two (2) years at least three (3) contracts that are of similar size, scope, complexity, and nature to those required hereunder ("Similar Services"). For each of the three contracts, Bidder shall submit with its bid submission as Schedule 3:
  - a. The name of the client and a brief description of the client;
  - b. A brief description of the contract, including a description of the services provided;
  - c. The dates during which the contracts were in effect; and
  - d. The name of a contact person for each such contract together with his/her role with respect to the contract and his/her current title, address, and telephone number.
- 4. Bidder shall fill out the attached standardized insurance form and submit it with bid. Bidder shall submit with its bid submission as Schedule 4.

### SCOPE OF WORK

Services shall include, but not limited to, on-site preventive maintenance and repair of Fire Apparatus in accordance with NFPA 1911 Standard for the Maintenance, Testing and Retirement of In-service Automotive Fire Apparatus, current edition. All services shall be performed by employees properly trained and certified to provide the services described herein. Services Shall Include:

Ш	Aerial Maintenance
	Fire Pump Maintenance And Repairs
	General Vehicle Repair

Fire App	paratus - Onsite Preventative Maintenance and Repair	Westchester County
	Complete Air Brake Repair and Maintenance	
	Roadside Breakdown Response	
	Road and Pump Transmission Service	
	Fluid Sample Analysis	
	Generator Servicing and Repair	
	Electrical Repair	
	Telma Brake Retarding System	

### RESPONSE TIME.

Response to all requests for services shall be within 24 hours of notification.

### **EMERGENCY RESPONSE**

Contractor must provide a 24-hours access phone number. <u>845-565-7700</u> Contractor must be capable of responding to an emergency within 12 hours notification.

### PRICE BREAKDOWN PAGES

The prices set forth below represent pricing offered by vendor to provide the specified services described herein. Prices must be net and must include all services described herein, delivery and freight charges. Prices are to be FOB destination only including inside delivery and loading and unloading by contractor.

### PREVENTATIVE MAINTENANCE SERVICE

Complete Service - Includes Chassis, Fire Pump and Aerial Service if the vehicle is so equipped (see schedules 1, 2 and 3).

SCHEDULE 1: Chassis Service

SCHEDULE 2: Pump Service

SCHEDULE 3: Aerial Service and

SCHEDULE 4: Miscellaneous Service

### ADDITIONAL WORK RECOMMENDATION REPORT

During the Preventative Maintenance service and inspection, a list of any recommended repairs shall be provided in an itemized written report for each unit. No repair work shall be performed without authorization.

### **GENERAL VEHICLE REPAIR**

Work to repair or replace defective components such as rebuilding valves, repacking pumps, repairing lighting, etc., shall be billed at an hourly rate.

### SCHEDULE 1 - CHASSIS INSPECTION PREVENTIVE MAINTENANCE PROGRAM

	assis Service Includes checking cooling system, engine belts, batteries, all electrical mponents, steering, transmission, engine, axles, and axle components
	Grease chassis (lubrication chart required).
	Change engine Oil
	Change all fuel and oil filters (does not include air filters and air dryer filter kit if so equipped).
	Change Air Filter – Dirty or Not (Cost of Filter additional)
	Check all other fluid levels and top off (transmission, axles, power steering, Coolant, Window Washer, etc.).
	Inspect all drive belts and adjust if necessary.
	Grease and inspect driveline.
	Inspect undercarriage mounting bolts and supports for cab, body and step supports (does not include torque box, outriggers, etc. on aerial devices).
	Inspect radiator and hoses. Test antifreeze and coolant conditioners (does not include radiator flushing or price for antifreeze and conditioners).
	Hydrometer check all batteries where applicable and perform load test. Check all connections.
	Resurface battery terminals and re-coat.
	Check engine tachometers and UL test tachometer for operation.
	Inspect all engine and transmission linkages, cables, mounts, etc.
	Test all signal, warning, and miscellaneous lights.
Oil	analysis and testing performed upon request at an additional cost.

### SCHEDULE 2 - PUMPER PREVENTIVE MAINTENANCE

gov	<b>Pump service</b> Includes pressure test, vacuum test, priming system test, relief valve or pressure governor, transfer valve, pump packing, piping and gauges (see attached pump maintenance schedule 2).			
	Inspect and lubricate all ball valves and control linkages.			
	Grease pump as recommended by manufacturer.			
	Inspect and grease driveline, including u-joints.			
	Fill primer reservoir, lubricate and test primer for proper operation.			
	Perform pump vacuum test (22.5" for 10 minutes). Record results. Must meet NFPA Standard			
	Inspect pump shift system - electric, air, vacuum, or manual.			
	Operate pump relief valve or engine governor and operate transfer valve if so equipped.			
	Check pump packing and adjust if necessary.			
	Circulate pump for 20 minutes.			
	Adjust gauges as required (if not sealed type).			
	Inspect hose reel. Lubricate chain and grease points.			
	Inspect booster tank exterior and mounting.			
	Change oil in pump transfer case.			
	Oil analysis of pump transmission oil and flow testing of pumps for rated capacities performed upon request at an additional cost.			

### SCHEDULE 3 - AERIAL PREVENTIVE MAINTENANCE PROGRAM

**Aerial service** Includes checking proper extension, elevation and rotation of aerial device, comparing operation times to manufacturer and NFPA standards, inspecting cables, hydraulic lines, electrical system, and general lubrication.

Check hydraulic oil level in reservoir.
Check for hydraulic leaks.
Check emergency power system for operation.
Check all lights, switches and gauges for proper operation.
Check outrigger footpads for smoothness of operation and lubricate.
Check all outrigger functions for smoothness of operation and compare operation time to manufacturer and NFPA requirements.
Check lift, telescope and rotation controls for proper operation.
Check manual overrides and interlocks, if applicable, for proper operation.
Check waterway for proper lubrication and scratches on telescoping tubes and sand scratches as necessary, if so equipped.
Check slip tube alignment and cables for proper tension.
Check angle indicators for proper operation.
Lubricate all grease fittings.
Check PTO and hydraulic pump for mounting or leakage.
Check outrigger jacks, ladder extension and lift cylinders for drift down check, per NFPA, and perform external visual inspection for abnormalities.
Check mounting of hydraulic, electric, and water swivel for mounting to turntable.
Check wiring on electrical swivel for binding, twisting and connection.
Check rotation motor for security and leakage.
Check extend/retract cables and ladder locks and adjust, if applicable.

# Check ladder roller guides for security or binding. □ Visually inspect all welds for cracks. □ Clean hydraulic pilot filter, if applicable. □ Check inner jack box for alignment in outer box. □ Check extension beams on outriggers for alignment and hydraulic hose wear. □ Check oil tank mounting. □ Re-torque turntable bearing bolts (annually). □ Re-torque substructure bolts to frame (annually). □ Re-torque rotation gear to turntable bolts (annually). Oil analysis and testing performed upon request at an additional cost. Does not include Hydraulic Filters.

Does not include cleaning ladder and lubricating ladder slides



### **Department of Finance**

Bureau of Purchase & Supplies 375 Executive Blvd., 2<sup>nd</sup> Floor Elmsford, N.Y. 10523 (914) 231-1872 www.westchestergov.com

### **SCHEDULE 4 - MISCELLANEOUS SERVICES**

**Miscellaneous service** procedures are performed as requested at the hourly rate plus parts.

- 1. Inspect brake linings, verify proper brake adjustment, check air system for proper operation.
- 2. Complete brake overhaul.
- 3. Ladder cleaning, degreasing and lubrication.
- 4. Air conditioning service & repair.
- 5. Generator service, including PTO repair
- 6. Automatic transmission service.
- 7. Automatic transmission with internal filters
- 8. Rear axle service.
- 9. Wheel end service.
- 10. Radiator and coolant service (flush and fluid replacement only).
- 11. Foam system and leak test (customer to supply foam).
- 12. Power steering fluid and filter change.
- 13. Vehicle evaluation.
- 14. New York State heavy truck inspection scheduling, pick up & delivery.
- 15. Cleaning ladder and lubricating ladder slides
- 16. Chassis & driveline lubrication.
- 17. Test all signal, warning and miscellaneous lighting.

# TABLE 1 PREVENTATIVE MAINTENANCE PRICING (SCHEDULES 1, 2 and 3)

INCLUDED IN PRICING	NOT INCLUDED IN PRICING
• Labor	Air filter (engine)
Engine oil	Air dryer kit
Oil Filters (engine)	Any special filters- (hydraulic, etc.)
• Grease	Antifreeze, or coolant conditioners
<ul> <li>External transmission filter</li> </ul>	<ul> <li>Synthetic fluids, i.e "Transysnd"</li> </ul>
Road transmission oil	Aerial hydraulic filters
Air compressor air filter	Hydraulic fluid
All fuel filters, Fuel Pro elements (except)	Hydraulic filters for Aerial Service
Racor type)	Torque box, outriggers, etc. on aerial
Typical lubricants	devices
Pump transmission oil	Radiator flushing or price for anti freeze
	and conditioners
	Cleaning ladder and lubricating ladder
	slides

### **COMPLETE SERVICE - Includes labor and parts listed in Table 1**

**Complete Service** Consists of Chassis Service, Fire Pump and Aerial Service if the vehicle is so equipped.

### **COMPLETE SERVICE**

Aerial trucks with pumps, 75' - 100' ladders & platforms	\$2,599.00
Aerial Booms (Tele-Squirt, Articulating)	\$1,599.00
Aerial trucks without pumps	\$2,050.00
Rescue units with pumps	\$1,849.00
Tankers with Class "A" pumps	\$2,299.00
Class "A" pumpers	\$2,399.00
Tankers with PTO pumps	\$2,099.00
Rescue units without pumps	\$ 899.00
Mini-pumper	\$1,149.00
Field Service Charge Includes Fuel, Getting Service Vehicle to Job Location, and Tolls	\$ 100.00

**CHASSIS SERVICE ONLY – SCHEDULE 1 - Chassis service** Includes checking cooling system, engine belts, batteries, all electrical components, steering, transmission, engine, axles, and axle components.

### **CHASSIS SERVICE ONLY - SCHEDULE 1**

Aerial trucks without pumps

Aerial trucks with Class "A" Pumps

Tierran tracks with Crass II I amps		
Class "A" pumpers Rescue units	\$ 2	1,849.00
Mini-pumpers	\$	899.00
SUV style vehicles- diesel engine extra	\$	799.00
Oil analysis	\$	35.00
Field Service Charge Includes Fuel, Getting Service Vehicle to Job Location, and Tolls	\$	100.00

**PUMP SERVICE ONLY – SCHEDULE 2 - Pump service** includes pressure test, vacuum test, priming system test, relief valve or pressure governor, transfer valve, pump packing, piping and gauges.

### **PUMP SERVICE ONLY- SCHEDULE 2**

Aerial Trucks with class "A" pumps and waterways	\$ 499.00
Class "A" pumpers	\$ 499.00
Tankers with class "A" pumps	\$ 499.00
Tankers with PTO pumps	\$ 249.00
Rescues with PTO pumps	\$ 249.00
Mini-pumpers	\$ 299.00
Oil analysis	\$ 35.00
Field Service Charge Includes Fuel, Getting Service Vehicle to Job Location, and Tolls	\$ 100.00

**AERIAL SERVICE ONLY – SCHEDULE 3 - Aerial service** - Includes checking proper extension, elevation and rotation of aerial device, comparing operation times to manufacturer and NFPA standards, inspecting cables, hydraulic lines, electrical system, and general lubrication.

### **AERIAL SERVICE ONLY - SCHEDULE 3**

Aerial device, service only (cleaning & lubrication not included)	\$1	,999.00
Oil analysis	\$	35.00
Field Service Charge Includes Fuel, Getting Service Vehicle to Job Location, and Tolls	\$	100.00

### GENERAL VEHICLE REPAIR

Work to repair or replace defective components such as rebuilding valves, repacking pumps, repairing lighting, miscellaneous service etc., Shall be billed at an hourly rate plus parts.

### **General Vehicle Repair**

Per Hour Rate General Vehicle Repair

PARTS: Discount from Manufacturer's List Price for parts and filters 10% Discount

A copy of Manufacturer's list price and discount shall be attached to all invoice that includes parts.

TERMS OF PAYMENT: Net 30

<u>Campbell Supply company, LLC answer out of service calls within two (2) hours, seven (7) days a week, twenty-four (24) hours a day.</u>

\$ 135.00

### WESTCHESTER COUNTY EQUIPMENT LIST

The following is a list of the Westchester County Department of Emergency Service's Fire Apparatuses to be maintained and repaired under the terms and conditions of this agreement. The County of Westchester reserves the right to add or delete vehicles from this list:

Ladder 7: 2003 Smeal Ladder Truck, 105' no pump

Unit # L-7, Serial # 303170

Ladder 8: L-8, 1997 Simon Duplex LTI ladder truck,

with 2000 GPM Waterous Pump

Engine 7: 2001 International Model E-One 1,250 GPM Pumper pump water

Unit #E-7, Serial # 123777

Rescue Truck R-78, 1998 Pierce Mini Pumper all-wheel drive,

with 750 GPM Waterous Pump

Rescue Truck R-77, 2001 Spartan/Saulsbury

Vin number 4S7AU40951C039583

Detroit Diesel Series 60 Engine Allison HD4060P Transmission

Telma Breaking System

Onan 30 Kw Protec series PTO generator

DP Model 12BBX4L2G-002 20,000 Lb Hydraulic winch With

"A" Frame crane

Will Burt Model NS15-9000 Nightscan Light Tower

Kussmaul 4000Auto Charger with Auto Pump AC Air System

Freightliner U77, 2000 Freightliner,

24 ft. Box Truck

Vin number 1FVXJJCB6YHA6630

Caterpillar 3126B Engine

Allison MD Series Transmission

Telma Braking System Kussmaul Auto Charge 12

Maxon MTB-25 Tuk-A-Way Elec/Hyd Liftgate

Haz Mat Truck HM 1, 2007 Spartan/Hackney

Vin number 4S7HT2M917CO58138

Caterpillar C-7 330Hp Engine

Allison 3000EVS 6 SPEED Transmission Onan 25 Kw Protec Series PTO Generator IOTA 45 Amp Battery Charger / Conditioner

Hackney ADS Stair System

### FIRE DEPARTMENT LIST

ARCHVILLE FD

ARDSLEY FD

ARMONK FD

**BANKSVILLE FD** 

**BEDFORD FD** 

BEDFORD HILLS CORR.

BEDFORD HILLS FD

**BRIARCLIFF FD** 

**BUCHANAN FD** 

CHAPPAQUA FD

CONTINENTAL VILLAGE FD

**CROTON FALLS FD** 

**CROTON FD** 

DOBBS FERRY FD

EASTCHESTER FD

ELMSFORD FD

FAIRVIEW FD

**GOLDENS BRIDGE FD** 

**GRASSLANDS FD** 

**GREENVILLE FD** 

HARRISON FD

HARTSDALE FD

**HASTINGS FD** 

HAWTHORNE FD

**IRVINGTON FD** 

KATONAH FD

LARCHMONT FD

MAM'K TOWN FD

MAM'K VILLAGE FD

METRO-NORTH RAILROAD

MILLWOOD FD

MOHEGAN FD

MONTROSE FD

MOUNT KISCO FD

MOUNT VERNON FD

NEW ROCHELLE FD

NO. WHITE PLAINS FD

**OSSINING FD** 

PEEKSKILL FD

### FIRE DEPARTMENT LIST CONTINUED

PELHAM FD

PELHAM MANOR FD

PLEASANTVILLE FD

POCANTICO HILLS FD

PORT CHESTER FD

POUND RIDGE FD

**PURCHASE FD** 

RYE BROOK FD

RYE FD

SCARSDALE FD

SLEEPY HOLLOW FD

**SOMERS FD** 

SOUTH SALEM FD

TARRYTOWN FD

THORNWOOD FD

V.A.HUDSON VALLEY

VALHALLA FD

**VERPLANCK FD** 

VISTA FD

WEST HARRISON FD

WESTCHESTER CO. AIRPORT

WHITE PLAINS FD

YONKERS FD

YORKTOWN HGTS FD