



Department of Finance

Bureau of Purchase &
Supplies 375 Executive
Blvd., 2nd Floor Elmsford,
N.Y. 10523
(914) 231-1872
www.westchestergov.com

CONTRACT AWARD NOTIFICATION

TITLE	JANITORIAL SUPPLIES: Paper Towels, Toilet Paper, Toilet Seat Covers, Hand Soaps and Dispensers
CONTRACT NUMBER	RFB-WC-15384
CONTRACT PERIOD	January 1, 2018 to December 31, 2018 January 1, 2017 to December 31, 2017 January 1, 2016 to December 31, 2016
DATE OF ISSUE	December 30, 2015
COUNTY DEPARTMENTS	Airport, Corrections, Emergency Medical Services, Emergency Services, Environmental Facilities, Health, Labs & Research, Parks, Playland Park, Public Safety, Public Works, Transportation.
SPECIFICATIONS	Updated 7/19/2018 As incorporated in the Invitation for Bids

ADDRESS INQUIRES TO:

COUNTY DEPARTMENTS & VENDORS	POLITICAL SUBDIVISIONS
Name : Dianne Munro Title : Senior Buyer Phone : 914-231-1315 Fax : 914-231-1546 E-mail: dmm6@westchestergov.com	Customer Service Name : Dianne Munro Phone : 914-231-1315 Fax : 914-231-1546 E-mail: dmm6@Westchestergov.com

MASTER AGREEMENT RFB-WC-15384 Please enter DIRECT ORDES in AMS

Vendor #709266
WB MASON CO. INC.
151 WOODWARD AVENUE, SUITE #1
NORWALK, CT 06854

Contact: Michael DeMasi
Phone: (888) 926-2766
email: Michael.demasi@wbmason.com

Terms: Net 30

FOB Destination Delivery 1-3 Days ARO

CONTRACT QUANTITIES

Unless otherwise stated in the Specifications, unit prices shall not vary, notwithstanding any increase or reduction in the quantities of Goods or Services requested by the municipality, and no claim for damages shall be made by or allowed to Contractor by reason of such increase or reduction.

1. This is a Requirements Contract unless specifically stated otherwise, and the estimate of quantities of the Goods or Services required is approximate and shall in no respect be deemed a guarantee.
 - a. The quantities actually required to complete the Contract may be less or more than estimated, and, if less, then no action for damages or lost profits shall accrue to Contractor.
 - b. If the quantity(ies) varies from original estimated number or amount, then the Contract Price shall be adjusted accordingly.
2. Even if this is not a Requirements Contract, the County shall have the right to increase or reduce the quantity of Goods or Services by up to ten percent (10%) thereof.

PRICE ADJUSTMENT FOR RENEWALS:

Price Adjustments for extensions or renewals shall be negotiated and mutually agreed upon by Westchester County and the Contractor. Westchester County's review may include appropriate indices as determined by Westchester County, market conditions reflecting supply and demand, and other economic factors deemed appropriate by Westchester County. Price Adjustments shall not exceed 5% for each renewal or extension period.

CONTRACT PERIOD AND RENEWAL:

The initial term of Contract shall be one (1) year and commence upon notice from Westchester County to Contractor. Westchester County shall have the right in its best interest to renew Contract for up to four (4) additional one (1) year periods. If the County elects to renew Contract, the County will provide notice to Contractor ninety (90) days prior to the expiration date of Contract. Failure to notify Contractor within this time period shall not operate as a waiver of County's right to renew Contract. Within ten (10) Business Days of receiving such notice, Contractor shall submit a signed renewal to County. Each renewal shall be on the same terms and conditions as the prior term.

At the end of the initial term or any renewal Contractor shall, at the County's written request for an additional partial term, provide services as specified in Contract for a period not to exceed six (6) months under the same terms and conditions as the prior term.

For any renewal or extension period, prices may be increased or decreased in accordance with the "PRICE ADJUSTMENT FOR RENEWALS" clause above.

ORDERS:

Orders are placed throughout the contract year for various quantities and delivered to various Westchester County departments in Westchester County.

EXTENSION OF USE:

Any contract resulting from this bid solicitation shall be extended to political subdivisions in Westchester County. The political subdivision accepts full responsibility for their purchases and is required to deal directly with the contractor with respect to supply, delivery and payments for said purchases.

ADDITION OF PRODUCTS:

Subsequent to award, consideration may be given to the addition of products to this contract, if such products are:

- Needed by the County
- Similar to those already awarded, or are of the same product line, or are included in contractor's Product Catalog.
- Reasonably priced.

If pack size change occurs, pricing shall be on a prorated basis. Also, contractor shall not refuse a request from the County to add a product to the contract if the product is readily available from a supplier.

PAYMENT:

Payment shall be made of invoices presented as early as accounting practices will permit (approximately 30 days) after entire order has been delivered, inspected and conditions of these specifications met in full to the satisfaction of Westchester County.

Payments of any claim shall not preclude Westchester County from making claim for adjustment on any item found not to have been in accordance with the general conditions and specifications.

GUARANTEE:

The successful bidder guarantees:

(a) his products against defective material or workmanship and to repair or replace any damages or marring occasioned in transit.

(b) that any merchandise provided under the contract which is, or becomes defective during the guarantee period shall be replaced by the successful bidder free of charge with the specific understanding that all replacements shall carry the same guarantee as the original equipment. The successful bidder shall make any such replacement immediately upon receiving notice from Westchester County.

DELIVERY:

Shipment must be made within 24-48 hours after receipt of order, with the exception of custom (non-stock) orders which must be shipped within ten business days after receipt of order.

If the successful bidder fails to deliver as ordered, or within the time specified or within a reasonable time as interpreted by Westchester County, or fails to make replacement of rejected articles, when so requested immediately or as directed by Westchester County, the county may purchase from other sources to take the place of the item rejected or not delivered. The county reserves the right to authorize immediate purchase from other sources against rejections on any contract when necessary. On all such purchases the successful bidder agrees to reimburse Westchester County promptly for excess costs occasioned by such purchases. Should the cost be less, the successful bidder shall have no claim to the difference. Such purchases will be deducted from contract quantity.

A contract may be canceled at the successful bidder's expense upon nonperformance of contract.

Cancellation of a contract for any reason may result in removal of the successful bidder's name from mailing list for future proposals for an indeterminate period.

No items are to be shipped or delivered until receipt of an official purchase order from Westchester County.

The successful bidder shall be responsible for delivery of items in good condition at point of destination. He shall file with the carrier all claims for breakage, imperfections, and other losses, which will be

deducted from invoices. The receiving County Department will note for the benefit of successful bidder when packages are not received in good condition.

	SPECIFICATIONS: PAPER TOWELS, TOILET PAPER, SOAPS AND DISPENSERS.	UOM	UNIT PRICE
1	TOILET TISSUE, KC 67223. JUMBO ROLL, UNPERFORATED, WHITE, 2000' X 3.55", 12 ROLLS PER CASE, 100% RECYCLED PRODUCT, MINIMUM OF 75% POST CONSUMER WASTE CONTENT, PROCESSED CHLORINE FREE.	CASE	41.45
2	TOILET TISSUE, KC 07827 2 PLY JRT JUMBO ROLL, WHITE, NON-PERFORATED, SIZE: 3.55" x 2,000', 6 ROLLS/CASE, 1 Roll = 2000 Feet(s), 1 Case = 12000 Feet(s).	CASE	28.82
3	TOILET TISSUE, KC 07202. 1 PLY JUMBO ROLL, UNPERFORATED, WHITE, 6 ROLLS/CASE SIZE: 4000' X 3.9", 100% RECYCLED PRODUCT, MINIMUM OF 75% POST CONSUMER WASTE CONTENT.	CASE	28.31
4	TOILET TISSUE, KC 07006. 2 PLY, CORELESS JRT JR, WHITE. SIZE: 3.78" X 1,150' PER ROLL. (ROLL DIAMETER IS 8.9 1/2), 12 ROLLS PER CASE. 13,800 FEET PER CASE.	CASE	37.78
5	TOILET TISSUE, BW549. 2-PLY ROLL, WHITE, RAPPED, 1 1/2" PERFORATED DIAMETER CORE, ROLL WIDTH 4 1/2", SHEET SIZE 4 1/2", SHEET COUNT 500, 96 ROLLS/CS, 48-LBS/CASE.	CASE	28.34
6	TOILET TISSUE, 19378 GEORGIA-PACIFIC COMPACT® WHITE CORELESS HIGH CAPACITY 2-PLY BATHROOM TISSUE, 3.85" X 4.05", 1,500 SHEET PER ROLL, 18 ROLLS PER CASE	CASE	29.66
7	TOILET SEAT COVER, KC 07410 PERSONAL TOILET SEAT COVERS.	CASE	51.72
8	TOILET SEAT COVER, HOSPDS5000. 250 COVERS PER PACK, 20 PACKS PER CASE, 5,000 COVERS PER CASE.	CASE	27.18
9	SHOP TOWELS, KC 5930 SCOTT WYPALL WIPES. HEAVY DUTY, KNIT PAPER MATERIAL, ORANGE, TOWEL SIZE: 9 3/4" X 16 3/4", PACKED IN POP-UP BOXES, 80 PER BOX, 5 BOXES PER CASE.	CASE	38.33
10	PAPER TOWELS, SS-266 LONGLASTER INDUSTRIAL ROLL PAPER, WHITE 6 ROLLS PER CASE. 4800 FEET PER CASE. 800 FEET+8" PER ROLL. HEAVENENLY SOFT 4101 2	CASE	21.30

11	PAPER TOWELS, KC 1080. 1 PLY ROLL, 12 ROLLS PER CASE, UNPERFORATED, WHITE, 8" X 425' PER ROLL, 36 LBS PER CASE.	CASE	49.18
12	PAPER TOWELS, KC 1052. 1 PLY, UNPERFORATED ROLLS, WHITE, 8" X 800' PER ROLL, 12 ROLLS PER CASE, 36 POUNDS PER CASE, 100% RECYCLE PRODUCT, MINIMUM OF 70% POST CONSUMER WASTE.	CASE	53.89
13	PAPER TOWELS, BW407. 2 PLY ROLL, SHEET SIZE 11" X 6 3/4", MINIMUM 100 SHEETS PER ROLL, 30 POUNDS PER CASE, 30 ROLL PER CASE. HVN410130, 32 ROLLS PER CARTON, 85 SHEETS PER ROLL.	CASE	18.01
14	PAPER TOWELS, 894-80 GEORGIA PACIFIC ENMOTION, 800' X 10" BROWN PAPER TOWEL, 6 ROLLS PER CASE.	CASE	42.58
15	PAPER TOWELS, KC 25703 HARD ROLL TOWELS SIZE: 7.5" X 1150' COLOR : GREY-WHITE, 6 ROLL(S) PER CASE	CASE	51.92
16	PAPER TOWEL, BAY WEST ECOSOFT SINGLEFOLD TOWEL 9" X 10" NATURAL, 15 PKGS/CASE	CASE	15.06
17	DISCONTINUED: HAND SOAP, SCOTT 91757 SUPER DUTY HAND CLEANER WITH GRIT, 3.5 LITTER REFILL, 2/CASE.	CASE	39.45
18	HAND SOAP, KC 91595 FOAM SKIN CLEANSER, SIZE: 1.2L, COLOR, CLEAR, 2 PACKAGE(S) PER CASE.	CASE	40.16
19	HAND SOAP, KC 91592 FOAM SKIN CLEANSER WITH MOISTURIZERS, SIZE: 1.2L, PINK, 2 PACKAGE(S) PER CASE	CASE	29.45
20	HAND SOAP, KC 91559 ANTIBACTERIAL CLEAR SKIN CLEANSER. KLEENEX, 1000 ML, CLEAR, 6/CASE.	CASE	27.90
21	HAND SOAP, KC 91556 GENTLE LOTION SKIN CLEANSER, 1000 ML, 12 PER CASE.	CASE	26.83
22	HAND SOAP, KC 91554 LUXUARY FOAM ANTIBACTERIAL SKIN CLEANSER, 1000 ML, CLEAR, 6/CASE.	CASE	28.96
23	HAIR & BODY WASH, KC 91557 , 1000ML 6/CS.	CASE	35.10

24	DISPENSER, KC 09506 FOR TOILET SEAT COVER KC 07410, SMOKE	EACH	15.44
25	DISPENSER, KC 09551 SMOKE, CORED JRT COMBO UNIT BATHROOM TISSUE FOR KC 67223, KC 07827 AND 7202	EACH	34.32
26	(DISCONTINUED 09552 WHITE)	EACH	34.86
27	DISPENSER, KC 09608 CORELESS JRT TWIN BATHROOM TISSUE DISPENSER, BLACK. FOR KC 07006	EACH	21.00
28	DISPENSER, KC 09990 PROFESSIONAL SANITOUCH HARD ROLL TOWEL DISPENSER. FOR KC 1080	EACH	26.25
29	DISPENSER, KC 32508 ELECTRONIC TOUCHLESS CASSETTE, BRUSHED METALLIC FOR 91592 AND 91595	EACH	10.50
30	DISPENSER, KC 34831 CORELESS JRT JR. BATHROOM TISSUE DISPENSER, SINGLE, SMOKE. FOR KC 07006.	EACH	3.15
31	DISPENSER, KC 35614 ELECTRONIC, COLOR: BRUSHED METALLIC. FOR KC 25703	EACH	23.10
32	DISCONTINUED: DISPENSER, KC 92013 SANITUFF®, PUSH DISPENSER, SMOKE, FOR KC 91757	EACH	5.25
33	DISPENSER, KC 92144 WHITE, FOR KC 91556 AND KC 91557	EACH	3.15
34	DISPENSER, KC 92145 BLACK, FOR KC 91556 AND KC 91557	EACH	3.15
35	DISPENSER, KC 73900 ACCESS® WALL MOUNT WIPER DISPENSER. FOR KC 5930 WYPALL WIPES	EACH	3.15
Add	DISPENSER, KC 09765 PROFESSIONAL* LEV-R-MATIC* Roll Towel Dispenser, SMOKE	EACH	26.25
Add	DISPENSER, KC 09507 PROFESSIONAL* JRT Jr. ESCORT* Jumbo Roll Bathroom Tissue Dispenser with Stub Roll, SMOKE	EACH	15.75
	ONE SHOT HAND SOAP Rubbermaid (TC) hand soap: rcp4013111, Enriched Lotion Hand Soap with Moisturize	EACH	28.49
	BWK 6144 Boardwalk Two-Ply Toilet Tissue, White, 400 Sheets/Roll, 96/CT. Quantity : 96/CT. Number of Plies : 2. Number of Sheets : 400 per roll. Length : 4". Width : 3". Color : White. Roll Diameter : 4 1/4". Pre-Consumer Recycled Content Percent : 65%. Total Recycled Content Percent : 65%.	EACH	28.31